

# **Galion Canvas Products**

## **Tent Rental Contract Terms & Conditions**

### **Making Reservations**

Quotes and proposals do not guarantee availability of rental equipment. Equipment will be reserved only upon receipt of a signed rental contract and a 50% deposit. Final payment is due on thirty-day terms from the date of take-down.

### **Cancellations**

When you reserve a tent & any accessories, we immediately remove them from our inventory and schedule a crew.

Therefore the **cancellation schedule** is as follows:

\$75.00 non-refundable cancellation fee

Cancellation 14 days prior to event ---- Full refund of deposit less \$75.00 cancellation fee.

Cancellation 7-13 days prior ----- 50% refund of deposit less \$75.00 cancellation fee

Cancellation 6 days or less prior ----- 0% refund of deposit

### **Tent Installation**

The tent crew must be notified of any underground utilities such as water, electrical, fiber optic, telephone, or sewage lines in order to avoid damage and risk of life to all parties involved. Installation of a tent must be done correctly for the protection of the users, the tent, and ultimately the success of your event. Therefore, it is our strict policy that all installations and takedowns are done by our experienced crews. All prices quoted will include these services.

### **Preparation for Installation and Takedown**

The first step our crews take installing a tent is to spread it flat on the ground where it is to go up. Please have the area completely clear of obstructions before we arrive at the job-site. Before takedown, all decorations and non-leased equipment should be removed from the tent and any fasteners must be removed from tables, chairs, and tent poles. Failure to remove attachments will result in repair/repaint/removal charges.

### **Asphalt Installation**

Erecting a tent on an asphalt surface is a routine operation requiring that we drive steel stakes approximately 3 1/2 feet long and 1 1/8 inch in diameter through the surface. We can fill the holes with blacktop plugs made specifically to patch asphalt immediately after the stakes are removed *for an additional fee*. There will be minimal damage to the asphalt.

### **Concrete Installation**

When a tent is installed on a concrete surface, we must drill holes through the concrete in order to stake or install other fasteners. Upon removal, we can patch the holes in several different ways *for an additional fee*.

### **Water Barrel Installation**

Water Barrels are not substantial enough to anchor tents securely and we do not offer them as a primary method for anchoring tents.

### **Tables, Chairs & Accessories**

Rental fees for tables and chairs do not include set up or knock down, unless previous arrangements have been made.

Furniture must be knocked down and stacked in one sheltered area for pick up. If furniture is not knocked down and stacked when crew arrives, additional charges will be applied.

### **Permits**

It is the responsibility of the renter to check with your Building Permit and Fire Departments prior to the installation date to confirm the requirement of permits and obtain any necessary permits. We will assist you in any way possible, but these clearances do remain the sole responsibility of the renter.

### **Damages & Damage Waiver**

Galion Canvas Products does its best to protect your property during the delivery, installation, and removal process. Client agrees to release Galion Canvas Products of any liability for any damage to any property due to delivery, installation, and removal of any equipment on your property. This includes, but is not limited to, holes caused by stakes, ruts in grass, scratches or cracks on the installed surface, and high wind related damages.

### **Indemnification Clause**

Client agrees to assume full responsibility and liability for the tent, once installed. And Client agrees to fully indemnify and hold harmless Galion Canvas Products in the event of any litigation concerning their tent rental and related matters.

*Client also understands that tents are temporary structures and it is the customer's responsibility to have a detailed evacuation plan in the event of high winds and severe weather. Tents are a temporary shelter and must be evacuated in severe and/or high winds.*

### **Authorized Signature**

All collection fees, attorney fees, court costs, or any expense involved in the collection of rental charges will be Client's responsibility. I have read and agree to the above Terms and Conditions and acknowledge receipt of same.

Client's Printed Name

\_\_\_\_\_  
(Title)

Signature

Date \_\_\_\_\_